



## MOULTON MIDDLE SCHOOL Athlete/Parent:

- Please follow the instructions on how to set up your account. You only need **ONE** account per athlete. Please do not make more than one account with different email addresses/phone numbers. If you want a spouse/student to have access to upload documents please share your username and password with that person.
  - Please write down your username and password and keep in a safe place. We really do not need anyone to make more than ONE account.
  - You can easily download the app or go to [www.dragonflymax.com](http://www.dragonflymax.com). Dragonfly Max is what you will search for in the App Store.
  - You will complete the online forms for the season. Any forms (physicals, etc.) that you have already completed you will upload in Dragonfly. Take a picture of your physical before turning that in to your coach. If you have any questions please ask your coach.
1. Visit [www.dragonflymax.com](http://www.dragonflymax.com) or download the app. Click “Do My Forms” and follow the prompts to the sign-up page.
  2. On the sign-up page, click “Sign Up for Free.”
  3. Follow the prompts to create your Parent/Student Account with **YOUR** email address or phone number. It is recommended that you use your school email for this. This student email will never change so it will be easy to keep up with.
  4. Enter your child’s **SCHOOL CODE (4MJWXX)** when prompted and confirm this is the correct school.
  5. Click “Add a Child” in the DragonFly MAX website, then follow the prompts to create your **CHILD’S PROFILE** and complete his/her medical history, participation forms, including uploading any necessary documents.
  6. After completing your child’s forms, you can review his/her profile OR add another child’s profile.

SCHOOL NAME: Moulton Middle School

SCHOOL CODE: 4MJWXX