

Cogent Applicant Fingerprinting Online Services

<https://www.aps.gemalto.com/al/indexNew.htm>

Register online for background to become a substitute or volunteer coach, pay online, print form and carry to a print site along with a valid driver license.

If you already substitute in Alabama or have had fingerprinting done through Cogent, print the form from the alsde.edu website or call us to print for you, then call us about additional paperwork needed to complete the process.

Print sites are located at the left side of the main page.

Once fingerprinting has been done, please call and speak with Judy about completing the application process and training process.

To print a copy of the substitute application, go to alsde.edu and search for substitute application and print the 2 pages. Complete each part, sign and date. The license amount information is on the form. You can pay online(this form must be printed and attached to your application) or bring a money order along with application(payable to Alabama State Department of Education) and other forms the next day after fingerprinting